

JOINT OVERVIEW & SCRUTINY BOARD WORK PROGRAMME AND MEETING SCHEDULE 2010/11

October 2010

The Joint Overview and Scrutiny Board

The Joint Overview and Scrutiny Board (JOSB) joins up the work of the Overview Board and the Scrutiny Board and undertakes some important cross-cutting work of its own. It has responsibility for receiving Councillor Calls for Action, scrutiny of the Council Budget, receiving petitions and the scrutiny of crime and disorder.

1. ITEMS FOR FUTURE MEETINGS (INCLUDING UPDATES)

1.1 Schedule of meetings and agenda items

See Appendix 1 - Schedule of meetings and agenda items.

1.2 Standing Items

The following items will be considered at regular intervals, as indicated.

- Recommendation Tracker

A quarterly report monitoring the implementation of overview recommendations. Considered every quarter.

2. JOINT OVERVIEW AND SCRUTINY BOARD TASK GROUPS

2.1 Current Joint Overview and Scrutiny Board Task Groups

See Appendix 2a - Current Overview Board Task Groups

2.2 Task Group Reviews

Consideration of the implementation progress of JOSB Task Group recommendations agreed by the Cabinet, considered by the reconvened Task Group.

See Appendix 2b - JOSB Task Group Reviews

Appendix 1 - Schedule of meetings and agenda items

2010/2011 MUNICIPAL YEAR				
5th October 2010				
Agenda Item / Topic	Terms of Reference	Witnesses <i>Department and Lead Officers Community Partners etc</i>	Documents	Decision Maker(s) / Decision Date
Bromsgrove Planning Policy 1 Ref from OB for further investigation	To consider the Council's planning policy framework the planning process and opportunities for local democratic influence over the development of local planning policies and strategies.	Lead Officer: Ruth Bamford, Head of Planning & Regeneration Portfolio Holder: Cllr Mrs J Dyer – Cabinet Member for Planning and Regeneration Executive Director: John Staniland, Planning & Regeneration, Regulatory, Housing Services Head of Dept: Ruth Bamford, Head of Planning & Regeneration External Witnesses:		The Cabinet
The Crime and Disorder Protocol	To approve the protocol for scrutiny of the CDRP (Community Safety Partnership).	Lead Officer: Michael Carr – Scrutiny Officer Portfolio Holder: Cllr Mike Webb – Portfolio Holder for Community Executive Director: Sue Hanley – Executive Director Leisure, Environmental and Community Services Head of Dept: Angie Heighway – Head of Community Services External Witnesses:		JOSB CSP
The Appointment of a Crime and Disorder Advisor to the JOSB	Cllr Brandon Clayton	Lead Officer: Michael Carr – Scrutiny Officer Portfolio Holder: Cllr Mike Webb – Portfolio Holder for Community		JOSB

		<p>Executive Director: Sue Hanley – Executive Director Leisure, Environmental and Community Services</p> <p>Head of Dept: Angie Heighway – Head of Community Services</p> <p>External Witnesses:</p>		
<p>Inquiry – Alvechurch Multi Use Games Area Report and Recommendations</p>		<p>Lead Officer: Angie Heighway – Head of Community Services</p> <p>Portfolio Holder: Cllr Mike Webb – Portfolio Holder for Community</p> <p>Executive Director: Sue Hanley – Executive Director Leisure, Environmental and Community Services</p> <p>Head of Dept: Angie Heighway – Head of Community Services</p> <p>External Witnesses:</p>	<p>A draft report of the JOSB to set out the conclusions and recommendations of the Inquiry.</p>	<p>The Cabinet</p>
<p>The Community Safety Partnership Partnership Plan</p>		<p>Lead Officer: Angie Heighway – Head of Community Services</p> <p>Portfolio Holder: Cllr Mike Webb – Portfolio Holder for Community</p> <p>Executive Director: Sue Hanley – Executive Director Leisure, Environmental and Community Services</p> <p>Head of Dept: Angie Heighway – Head of Community Services</p> <p>External Witnesses:</p>		<p>The Bromsgrove Community Safety Partnership</p>
<p>The JOSB Work Programme 2010-2011.</p>		<p>Lead Officer: Michael Carr – Scrutiny Officer</p> <p>Portfolio Holder: N/A</p> <p>Executive Director: Ms Jayne Pickering, Finance & Corporate Resources</p> <p>Head of Dept: Claire Felton, Head of Legal, Equalities & Democratic Services</p>		<p>JOSB 5th October 2010</p>

Questions to Witnesses 23rd November 2010	To define advance questions to witnesses attending the next meeting of the Board			
26th October 2010				
The Government's Financial Settlement – Pre-Budget Update		Portfolio Holder: Cllr G. Denaro – Portfolio Holder for Corporate Resources Executive Director: Ms Jayne Pickering, Finance & Corporate Resources External Witnesses:		
23rd November 2010				
Agenda Item / Topic	Terms of Reference	Witnesses <i>Department and Lead Officers Community Partners etc</i>	Documents	Decision Maker(s) / Decision Date
Bromsgrove Planning Policy 2 To consider the Council's planning policy framework the planning process and opportunities for local democratic influence over the development of local planning policies and strategies.	A report to consider the outcome of the peer review of planning	Lead Officer: Ruth Bamford, Head of Planning & Regeneration Portfolio Holder: Cllr Mrs J Dyer – Cabinet Member for Planning and Regeneration Executive Director: John Staniland, Planning & Regeneration, Regulatory, Housing Services Head of Dept: Ruth Bamford, Head of Planning & Regeneration External Witnesses:		The Cabinet

<p>Licensing Policy in Bromsgrove (link with Bromsgrove Planning Policy) To consider the Council's licensing policy and opportunities for local democratic influence over the development of local licensing policies and strategies</p>	<p>To consider the linkages between the Licensing and Planning process of the Council</p>	<p>Lead Officer: Sue Garratt, Licensing Manager Portfolio Holder: Cllr. P. Whittaker, Cabinet Member for Regulation, Strategic Housing & Climate Change Executive Director: John Staniland, Planning & Regeneration, Regulatory, Housing Services Head of Dept: Steve Jorden, Regulatory Services External Witnesses:</p>		
<p>Recommendation Tracker - Permanent Item - Quarterly</p>	<p>A quarterly report monitoring the implementation of overview recommendations</p>	<p>Lead Officer: Michael Carr – Scrutiny Officer Portfolio Holder: Cllr G. Denaro, Portfolio Holder for Finance and Resources Executive Director: Ms Jayne Pickering, finance & Corporate Resources Head of Dept: Claire Felton, Head of Legal, Equalities & Democratic Services External Witnesses:</p>	<p><i>The Cabinet & delegated persons (see Scheme of Delegation)</i></p>	<p>A recommendation may be deemed implemented and “case closed” or not implemented and referred to a future meeting of the OB for review or referred back to the decision maker</p>
<p>Questions to Witnesses 30th November 2011</p>	<p>To define advance questions to witnesses attending the next meeting of the Board</p>			
30th November 2010				
Agenda Item / Topic	Terms of Reference	Witnesses <i>Department and Lead Officers Community Partners etc</i>	Documents	Decision Maker(s) / Decision Date

The Draft Council Budget		Portfolio Holder: Cllr G. Denaro – Portfolio Holder for Corporate Resources Executive Director: Ms Jayne Pickering, Finance & Corporate Resources External Witnesses:		The Cabinet The Council
Questions to Witnesses 4 th January 2011	To define advance questions to witnesses attending the next meeting of the Board			
4th Jan 2011				
Agenda Item / Topic	Terms of Reference	Witnesses <i>Department and Lead Officers Community Partners etc</i>	Documents	Decision Maker(s) / Decision Date
The Draft Council Budget		Portfolio Holder: Cllr G. Denaro – Portfolio Holder for Corporate Resources Executive Director: Mrs Jane Pickering, Finance & Corporate Resources External Witnesses:		The Cabinet The Council
Recommendation Tracker - Permanent Item - Quarterly	A quarterly report monitoring the implementation of overview recommendations	Lead Officer: Michael Carr – Scrutiny Officer Portfolio Holder: Cllr G, Denaro, Portfolio Holder for Corporate Resources Executive Director: Ms Jayne Pickering, Finance & Corporate Resources Head of Dept: Claire Felton, Head of Legal, Equalities & Democratic Services External Witnesses:	<i>The Cabinet & delegated persons (see Scheme of Delegation)</i>	A recommendation may be deemed implemented and “case closed” or not implemented and referred to a future meeting of the OB for review or referred back to the decision maker

Questions to Witnesses 1 st February 2011	To define advance questions to witnesses attending the next meeting of the Board			
1st Feb 2011				
Agenda Item / Topic	Terms of Reference	Witnesses <i>Department and Lead Officers Community Partners etc</i>	Documents	Decision Maker(s) / Decision Date
Councillor Call for Action Procedure	To consider a new Councillor Call for Action Procedure	Lead Officer: Michael Carr – Scrutiny Officer Portfolio Holder: N/A Executive Director: Jayne Pickering, Finance & Corporate Resources Head of Dept: Claire Felton, Head of Legal, Equalities & Democratic Services	<i>A report of the Head of Legal, Equalities & Democratic Services</i>	The Council
Bromsgrove Planning Policy3 To consider the Council's planning policy framework the planning process and opportunities for local democratic influence over the development of local planning policies and strategies.	A report to consider the outcome of the peer review of planning	Lead Officer: Ruth Bamford, Head of Planning & Regeneration Portfolio Holder: Cllr Mrs J Dyer – Cabinet Member for Planning and Regeneration Executive Director: John Staniland, Planning & Regeneration, Regulatory, Housing Services Head of Dept: Ruth Bamford, Head of Planning & Regeneration External Witnesses:		The Cabinet
Alcohol and Anti-Social		Lead Officer: Angie Heighway – Head of		

Behaviour1		<i>Community Services</i> Portfolio Holder: Cllr Mike Webb – Portfolio Holder for Community Executive Director: Sue Hanley – Executive Director Leisure, Environmental and Community Services Head of Dept: Angie Heighway – Head of Community Services External Witnesses:		
Questions to Witnesses 1 st March 2011	To define advance questions to witnesses attending the next meeting of the Board			
1st March 2011				
Agenda Item / Topic	Terms of Reference	Witnesses <i>Department and Lead Officers Community Partners etc</i>	Documents	Decision Maker(s) / Decision Date
Alcohol and Anti-Social Behaviour2		Lead Officer: Angie Heighway – Head of Community Services Portfolio Holder: Cllr Mike Webb – Portfolio Holder for Community Executive Director: Sue Hanley – Executive Director Leisure, Environmental and Community Services Head of Dept: Angie Heighway – Head of Community Services External Witnesses:		
Questions to Witnesses	To define advance questions to witnesses attending the next meeting of the Board			

Appendix 2a - Current JOSB Task Groups

Current Task Groups	Date Report Due	Terms of Reference

Appendix 2b - JOSB Task Group Reviews

Date	Topic	Terms of Reference	Witnesses <i>Department and Leader Officers Community Partners etc</i>	Decision Maker(s) / Decision Date	Possible Outcomes